

January 29, 2021

Dr. David Potash
President
City Colleges of Chicago-Wilbur Wright College
4300 N. Narragansett Avenue
Chicago, IL 60634-4229

Dear President Potash:

This letter serves as formal notification and official record of action taken concerning City Colleges of Chicago-Wilbur Wright College by the Institutional Actions Council of the Higher Learning Commission at its meeting on January 25, 2021. The date of this action constitutes the effective date of the institution's new status with HLC.

Action with Interim Monitoring. IAC continued the accreditation of City Colleges of Chicago-Wilbur Wright College with the next Reaffirmation of Accreditation in 2029-30. Despite comprehensive review modifications associated with COVID-19, the institution's next Reaffirmation of Accreditation date remains aligned with the start date of the original comprehensive review in Spring 2020.

In conjunction with this action, IAC required the following interim monitoring.

Interim Report. A report due 6/9/2023 on 4B: The institution engages in ongoing assessment of student learning as part of its commitment to the educational outcomes of its students, and 5C: The institution engages in systematic and integrated planning and improvement.

The report should contain the following:

- An established process for consistently identifying, collecting, measuring, analyzing, and using student learning data associated with ILOs, including learning in those co-curricular areas identified by the institution. If the full PDCA cycle has not yet been completed by June 9, 2022, the institution should provide a summary of assessment activity, as scheduled in the institution's revised assessment plan, *Assessment of Learning Cycle Overview*. If the cycle has been completed, the institution should provide evidence of the Closing the Loop Debrief and the college's identified action steps for the next cycle;
- Updated Departmental Assessment reports for all departments and/or degree programs as outlined in the *Assessment of Learning Cycle Overview*;
- An update on the work of the Strategic Plan Implementation Taskforce, including
 - A summary of institutional data that are being collected and analyzed in accordance with the institution's own strategic plan and six strategic levers, including internal targets and external benchmarks.
 - Process maps showing alignment among plans (district, institutional strategic plan, and other institutional plans such as Equity and Strategic Enrollment Management plans, as well as with the institution's six strategic levers) along with evidence of a cyclical pattern such as Plan, Do, Check, Act.
 - A description of how information gained from continuous improvement efforts is being communicated to internal and external stakeholders.
 - The alignment of planning and use of data to support both decision making and institutional effectiveness.

In taking this action, the IAC considered materials from the most recent evaluation and the institutional response (if applicable) to the evaluation findings.

Rationale: IAC determined that based on the conclusion from the Verification Team that the process for the entire PDCA cycle is in early stages across the entire institution and, even as the institution continues to complete full implementation of its assessment program, attention must be given to ensuring appropriate direct and indirect measures for student outcomes assessment and that several cycles of data-driven decision-making and continuous quality improvement must occur and be documented across the institution.

In two weeks, this action will be added to the *Institutional Status and Requirements (ISR) Report*, a resource for Accreditation Liaison Officers to review and manage information regarding the institution's accreditation relationship. Accreditation Liaison Officers may request the ISR Report on HLC's website at <https://www.hlcommission.org/isr-request>.

Within the next 30 days, HLC will also publish information about this action on its website at <https://www.hlcommission.org/Student-Resources/recent-actions.html>.

Please note: Revisions to HLC's Criteria for Accreditation will go into effect on September 1, 2020. Institutions will be evaluated against the revised Criteria for all reviews conducted after that date, including reviews related to previously assigned monitoring. Institutional reports submitted after September 1, 2020, that reference the Criteria should be written to the revised version. More information about the revised Criteria, including a crosswalk between the current and revised versions, is available on HLC's website at <https://www.hlcommission.org/criteria>.

If you have any questions about these documents after viewing them, please contact the institution's staff liaison Linnea Stenson. Your cooperation in this matter is appreciated.

Sincerely,



Barbara Gellman-Danley
President

CC: ALO